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2 April 1981

The Honorable William J. Casey
Director, Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Casey:

For many years, civilian officials of various government departments and agencies have attended the Naval War College. Civilian participation in the curriculum has proven mutually beneficial to the individual student, the parent organization, and the Naval War College.

In continuation of past practices, I take pleasure in extending to you a cordial invitation to nominate two representatives to attend the senior resident college, the College of Naval Warfare, and one representative to attend the junior resident college, the College of Naval Command and Staff, during academic year 1981-1982. If preferred, and if relevant qualifications are met, exchange may be made between the senior and junior colleges.

Candidates for the College of Naval Warfare should be equivalent in grade (GS-13 to GS-15) to a Navy commander or captain with 14 to 23 years of service. Candidates for the College of Naval Command and Staff should be equivalent in grade (GS-11 to GS-13) to a Navy lieutenant commander with 7 to 12 years of service. All candidates should have a baccalaureate degree and exceptional potential for advancement. While there is no age qualification for candidacy, the average age of College of Naval Warfare students is 42, and that of the College of Naval Command and Staff students is 34. Descriptions of the courses for both colleges are enclosed.

All U.S. students at the Naval War College will receive classified material up to and including Top Secret. The prospective student should therefore ensure that an expanded scope background investigation has been completed within the past four years or that one is initiated immediately after being informed of acceptance for attendance at the Naval War College. Certification of security investigations completed and clearances held should be included in the order of nominees.

The military services have gone to extraordinary efforts to ensure that military attendees of the Naval War

College are top-performing officers. There has been a keen understanding of the need for a proper match of the student and the curriculum; that is, the military students must leave the Naval War College with increased knowledge in order to make a wider range of contributions to their particular service. Conversely, they must arrive with the broadest possible background in order that they may make the maximum contribution to the knowledge of their fellow students. Similar selectivity of the civilian students is highly desirable. To this end, the Naval War College will be glad to assist your agency in a review of pertinent information on your candidates prior to their formal nomination.

Nominees should be directed to report to the President, Naval War College, not later than August 12, 1981, for administrative processing and Navy familiarization. Classes will graduate on June 25, 1982.

It is requested that information concerning the planned use of the invitational quotas be provided to the Chief of Naval Operations (OP-114), Washington, D.C. 20350, and the President, Naval War College, Newport, Rhode Island 02840, at the earliest practicable date before April 8, 1981.

Sincerely,



JOHN LEHMAN
Secretary of the Navy

Enclosures